## **BOOK A SCHOOL VISIT**

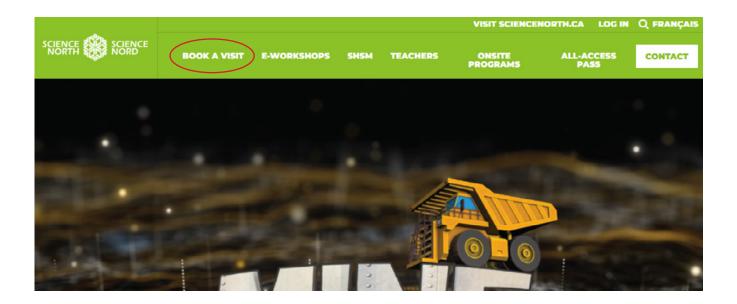


Here is your "How To" guide on booking a school visit at either Science North or Dynamic Earth.

STEP 1	Visit this link to review the programs available at Science North & Dynamic Ear						
	Dynamic Earth: https://schools.sciencenorth.ca/onsite-programs-dynamic-earth						
	Science North: https://schools.sciencenorth.ca/onsite-programs-science-north						
STEP 2	Visit <a href="https://schools.sciencenorth.ca/book-visit">https://schools.sciencenorth.ca/book-visit</a> to review the type of visit your class is interested in.						
STEP 3	Book your visit with our online portal <a href="http://bookings.sciencenorth.ca:8080/4DACTION/WS_Index1/English">http://bookings.sciencenorth.ca:8080/4DACTION/WS_Index1/English</a>						

# NAVIGATING THE SCIENCE NORTH SCHOOL BOOKING WEBSITE

- Click on "Book a visit"
- Use the "More info" buttons to choose which visit you would like
- Click on "Book your Visit" to bring you to our online booking portal



## **BOOKINGS TO SCIENCE NORTH**

Bring your class to Science North and give your students the advantage of learning about science through hands-on curriculum-linked programs delivered by our knowledgeable Bluecoats!

A school visit includes up to two (2) hands-on school programs and your choice of Object Theatre or Discovery Theatre viewing.

**BOOK YOUR VISIT** 

## NAVIGATING THE ONLINE BOOKING PORTAL

• Enter your school phone number to start your booking. Be sure to read the terms and conditions to get more information about recommended ratios, pricing information and additional contact details.

Science North and Dynamic Earth - School Visit Trips									
Welcome	Details	School Programs	IMAX® Science North Only	Planetarium Science North Only	Select Date	Additional Experiences	Complete Reservation		
Please note tha	t fields marke	d with a red aste	erisk (*) are man	datory.					
Main So	chool Phone ( e.g. (705)								

• Fill out the required contact information ensuring you use your school email.

Contact Information	
First Name :*	
Last Name :*	
School Name :*	
School Address :*	
City:*	
Province:*	Ontario 🗸
Postal Code/Zip Code :*	
E-mail Address :*	
Verify Your E-mail Address :*	

• Choose either Science North or Dynamic Earth as your location and include a preferred month for your visit. You will be presented with available dates for that month depending on your program selections later in your booking process.

Visit Details	
Arrival Location :*	<b>~</b>
Month of Visit:*	<b>~</b>
Arrival Time :*	✓ Click here for hours of operation
Departure Time :*	<b>v</b>
How many groups are you booking?	What is a group?
Note: A Booking Agent will arrange a lu you are buying lunch	nch time and space for your group. They will also contact you to finalize your lunch order if
Start Over	Continue

- When entering visit details, please choose an arrival time 9:30 AM or later
- When choosing your departure time, please consider that most bus lines will require a departure time no later than 1:30 PM.
- When choosing the number of groups, a group can accommodate up to 30 students and does not include adult supervisors.
- If booking more than 3 groups, call our booking agents at (705) 522-3701 ext 244

Visit	Visit Details								
You	plan on visiting Dynamic Earth on 11-21-2023 from 2:00 p.m. to 4:30 p.m. with 2 group(s).								
	Group 1								
	You have 2 students in JK with 2 supervisor(s) requesting:								
	2:00 p.m. : Free Time								
	3:00 p.m. : Free Time								
1	Group 2								
	No Group information provided								
	Comments :								
	Submit								

- Choosing the grade level will allow you to see the on-site programs that are connected to the grade appropriate curriculum. School programs are available for selection in both French and English at this stage.
- If you are having difficulties with the IMAX or Planetarium section and would like to include either experience, please include your request in the comments box found in the "Visit Details" section. Picture above.
- Choose a date for your visit. You can also change the month of your visit to find new dates or start your booking over.
- Click Submit to finalize your request.

### FREQUENTLY ASKED QUESTIONS

#### Why can't I book a visit to Dynamic Earth?

Dynamic Earth is closed at the start of the school year to accommodate the Pumpkinferno event. Bookings to Dynamic Earth typically start in November.

#### Why do I have to use my school phone number when booking a visit?

Your school phone number allows us to apply membership discounts and better track attendance for your school board.

#### Are accommodations provided for the Two-Day Ultimate Field Trip?

No, accommodations are not provided.

#### Why are there no dates available for the month I have chosen?

Some months tend to book up faster than others, try changing the programs you selected or the number of groups. If you are still unable to find any dates, please try another month.

#### How early should I arrive for my visit?

We recommend you arrive 15 minutes prior to your arrival time to give you time to get situated before your first program.

#### What if I need to book 4 or more groups of students?

Please call our booking line at ext. 244 and one of our agents will be happy to help you.

## Why am I being charged for some of my supervisors if my school has a membership?

All of our grade levels have specific ratios for the number of supervisors you can bring. If you are over the ratio for your grade level, you will be charged for the additional supervisors.

The ratios are as follows: JK to Grade 2 - 2 : 1 Grade 3 to Grade 8 - 3 : 1 Grade 9 to Grade 12 - 5 : 1

#### How can I book an IMAX or Planetarium show for my students?

Both our IMAX and Planetarium are open for school bookings, at an additional price per person. If you would like to book one of these experiences, please make a note of which show you would like to see in the comments section when booking your visit.

## I am still having issues even booking two months ahead of time, what is happening?

Some of our programs run longer than others, which may be affecting your schedule. If you're booking multiple groups, it's likely we don't have the capacity for these longer programs. If this happens, try lowering your number of groups, or select one program and a discovery theatre show instead of two programs.